



Friday 13th October 2023

Parent Bulletin

Flu Vaccination Programme

- ◆ The School Aged Immunisation Service will be returning to school on **Tuesday 17th October 2023**.

Families Hertfordshire Magazine

- ◆ Please click on the following link for the latest issue of [Families Hertfordshire Magazine](#).

MHST—Mental Health Support Team in SEN Schools

- ◆ Please click on the following link for a leaflet from the [MHST—Mental Health Support Team in SEN Schools](#).

Communication

- ◆ **Absences:** Please call or email the school office in the morning. Please do not send messages via transport. We need to hear from you directly. If we have not heard from you once the morning registers have closed at 9:35am, parents and carers will receive an automated Attendance Follow Up email and/or SMS notification from us via the Attendance Champion on Arbor. Your child will be marked as an unauthorised absence if we do not hear from you.
- ◆ **Arbor:** Please log in to Arbor regularly or download the Arbor app to keep updated. Please click on the following link for: [A quick introduction to Arbor for guardians and parents](#)
- ◆ **Friday Parent Bulletins:** Please read these parent bulletins every week, they are sent out every Friday in term time. Please view via the link sent on Arbor's in app message, email or on our website: <https://amwell.herts.sch.uk/news-dates/friday-bulletins>
- ◆ **Newsletters** are sent out on the last day of each term. <https://amwell.herts.sch.uk/news-events/newsletters>
- ◆ **Payments:** School meals account, clubs and other activities should all be paid for via Arbor.

After School Clubs Communication

- ◆ Please call the school if your child will not be attending their after school club. Class staff will send your child to their club if we have not heard from you directly. We will not accept messages via transport.
- ◆ If you are going to be late, please call the school to let us know as soon as possible.
- ◆ If someone else is collecting your child (that is unknown to staff), please call or email the school as soon as possible to let us know the person's full name, along with either a photograph of the person or a unique password to be given to staff before collection.

Updating Transport

- ◆ Please be reminded that transport is provided by *Hertfordshire County Council* and is contracted to *London Hire*. Parents are responsible for making sure that **both** *Hertfordshire SEN Transport Team* and *London Hire* are contacted with any updates regarding their child, including changes of address, health/medical needs and/or change in circumstances.
- ◆ Change of address needs to be updated through *Hertfordshire SEN Transport Team* in good time. The SEN transport team will reassess your child's transport based on your new circumstances. Please give as much notice as possible as there may be changes to your child's eligibility and they may need to change your child's transport, please allow 10 working days. Further details can be found here: [SEND Home to School Transport](#)
- ◆ **Hertfordshire SEN Transport Team**—Telephone: 0300 123 4043 / Email: SchoolTransport@hertfordshire.gov.uk
- ◆ **London Hire**—Telephone: 01992 511 615 / 01992 939400 / 01992 939 401 / Email: Herts@Londonhirecs.co.uk

Autumn Term Dates 2023

(Corrections in red)

- ◆ **Tues 17th Oct** Day 2 Flu Vaccination Programme
- ◆ **Thurs 19th Oct** Pupils break up for Half Term
- ◆ **Fri 20th Oct** INSET Staff Training Day (School closed to pupils)
- ◆ **Mon 23rd—Fri 27th Oct** Half Term
- ◆ **Mon 30th Oct** Occasional Day (School closed to pupils)
- ◆ **Tues 31st Oct** School opens to pupils
- ◆ **Fri 10th Nov** Lower School Remembrance Service 9.30-10.00am
- ◆ **Fri 10th Nov** Upper School Remembrance Service 10.15-10.45am
- ◆ **Wed 6th Dec** Carol Singing 6-7pm
- ◆ **Wed 13th Dec** Christmas Lunch, Father Christmas & Christmas Jumper Day
- ◆ **Mon 18th Dec** Christmas Parties and Disco
- ◆ **Tues 19th Dec** Lower School Christmas Service 9.30-10.00am
- ◆ **Tues 19th Dec** Upper School Christmas Service 10.15-10.45am
- ◆ **Wed 20th Dec** 1.30pm Pupils break up—End of the Autumn term
- ◆ **Thurs 4th Jan** School opens to pupils—Spring Term
- ◆ All further term dates can be found on our website <https://amwell.herts.sch.uk/calendar>